

Under the General Data Protection Regulations (GDPR) 2018 we are obliged to share the following information with you:

- The lawful basis for collecting data from you is by contract, through the completion of the membership form and payment of the subscription.
- Your data will be used to communicate with you as a Ku3a member; to share with group leaders (as appropriate) and to send to the Third Age Trust to add to their mailing list for the Trust Magazine – **u3a matters**. Ku3a and the Third Age Trust do not share your data with any other organisation nor do they engage in any direct marketing.
- Your data are stored by the Membership Secretary and shared with appropriate members of the Committee – currently the webmaster and Groups Co-ordinators. All data are stored securely.
- Where emergency contact data are collected by trip organisers or group convenors the lawful basis for this is legitimate interest.

Further details regarding Privacy and Data Protection can be found in our policies on the website or a written copy may be obtained from the Membership Secretary.

### Payments

**The bank now charges us for cheque and cash deposits, so we request that, where possible, all payments are made by bank transfer.**

**Sort code:** 40-26-04

**Bank:** HSBC

**Account number:** 81343459

**Account name:** Kenilworth u3a

**Reference:** Surname/New

We will, of course, continue to accept cheques and cash if online banking or telephone banking are not possible.

### Gift Aid

As Kenilworth u3a is a registered charity we can claim Gift Aid on subscriptions; this allows us to claim 25p in every £ of your subscription. Your address is needed to identify you as a current UK tax payer.

You do not need to sign the form but **you must tick the box and date the form** to indicate your agreement to us claiming Gift Aid on your subscription. If you do not want us to claim Gift Aid please leave the box blank.

**Once you have completed a Gift Aid form you will not need to complete one again in future unless you need or wish to change it.**

Notes:

- Please notify us if:
  - You want to cancel this declaration as you no longer pay sufficient tax to cover your subscription (or for any other reason; you do not have to tell us why).
  - You change your name or home address.
- If you pay income tax at the higher or additional rate and you want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HMRC to adjust your tax code.

### Communication

We send out a monthly bulletin by email to keep members up to date with events. Please add the address [bulletin@kenilworthu3a.uk](mailto:bulletin@kenilworthu3a.uk) (which will be sent via 'Brevo') to your contacts. Some providers block bulk emails so please check your Junk/Spam folder if you are not receiving the bulletin. If there are problems please let the Membership Secretary know. We do post the bulletin to members who do not use email.

Membership Secretary, 5 Moorlands Avenue, Kenilworth CV8 1HR: [helen.u3akenilworth@gmail.com](mailto:helen.u3akenilworth@gmail.com)

### Third Age Trust Magazine – 'u3a matters'

**If you do not wish to receive this magazine, please indicate this on the application form.**



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## MEMBERSHIP APPLICATION FORM 2026

*Please complete in block capital letters.*

Title ..... Forename ..... Surname .....

Address:

.....

.....

**Postcode:** .....

Email address:

.....

**Contact telephone numbers:**

Home ..... Mobile .....

Which subjects/activities most interest you?

.....

How did you hear about Kenilworth u3a? ☐ From family/friend ☐ Social media

☐ Publicity Poster ☐ Local Magazine ☐ Ku3a Website ☐ Other

**PTO**

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### GIFT AID

To enable Kenilworth u3a to reclaim 25% of your subscription through Gift Aid from the tax you pay, **please tick the box below and complete the form:**

- ☐ I want to Gift Aid my subscription of £\_\_\_\_\_ and any subscriptions I make in the future to: Kenilworth u3a. I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference.

|          |  |       |
|----------|--|-------|
| Name:    |  | Date: |
| Address: |  |       |

## TERMS AND CONDITIONS OF MEMBERSHIP

I hereby agree to:

- 1 Abide by the Kenilworth u3a Code of Conduct, the Principles of the u3a movement and the policies of Kenilworth u3a, as shown on the website.
- 2 Comply with and support the decisions of the elected committee.
- 3 Advise the committee of any change in my personal details.

## PRIVACY STATEMENT

As part of your contract, Kenilworth u3a requires members to provide their personal information so that you can be kept informed about events and activities that are offered as part of your membership. In collecting your information Kenilworth u3a will:

- Store it securely.
- Use it to communicate with you as a u3a member.
- Share your information with group leaders for those groups of which you are a member.
- If, relevant, send your name and address (no other data) to the Third Age Trust to add to the mailing list for the Third Age Trust Magazine – **u3a matters**.

☐ I wish to opt out of receiving the Third Age Trust Magazine.

☐ I consent to my data being used for membership purposes as detailed above. *(Please tick this box)*

**Signed .....** **Date .....**

## FOR ADMIN USE ONLY

|                  |                 |           |
|------------------|-----------------|-----------|
| Amount received: | Date Processed: | Batch No: |
|------------------|-----------------|-----------|

**Subscription fees** - Subscriptions are due, in advance, by 1<sup>st</sup> January each year

|                                                                                                                                                                                           |    |  |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----|--|
| Part Year from 1 <sup>st</sup> September £6                                                                                                                                               | £6 |  |
| Full/Part Year Associate Membership – if you are already a member of another u3a branch and pay the central u3a subscription through them.<br><b>Please state the name of the branch:</b> | £6 |  |

**Where possible, please pay by bank transfer to:**

☐ **Bank:** HSBC      **Account number:** 81343459

**Sort code:** 40-26-04

**Account name:** Kenilworth u3a

**Reference:** New/Your Surname

☐ Cheque (payable to Kenilworth u3a)

☐ Cash

*Please return this form signed, dated and with the appropriate payment as shown above to:*

Kenilworth u3a Membership, 5 Moorlands Ave, Kenilworth, CV8 1HR.  
(Phone: 01926 512551)

Website: <https://kenilworth.u3asites.uk/> Registered  
Charity Number: 1184403